



## St. Mark COC – Troy – Board Meeting Minutes August 7, 2016

### ATTENDANCE

- **Present:** Fr. Mina, Fr. Maximus, Magid Athnasios Karim ElFishawy, Maged Essak, Miriam Howard, Ashraf Morcos, Mark Nasr, Nadia Zaki
- **Excused Absences:** None
- **Unexcused Absences:** None

### INTRODUCTION

- The minutes from the previous board meeting were approved as presented.

### MINUTES:

- I. Welcome Committee:
  - a. Michael Fahmy presented a plan to move the assistance service to new families will be moved out from the under the church's welcome committee to St. Joseph. The charter for the establishment of this new service offered by St. Joseph's Family Support Organization was shared with the Board. St. Joseph will take over social/financial assistance for new individuals and families and the service will be centralized there and offered to all Coptic churches in the area. The welcoming committee will still remain as a service at St. Mark's to welcome new members.
  - b. Donations to St. Joseph will support the financial needs of this service.
  - c. The board supported this new initiative.
  - d. Feedback was received that each local church should still continue to have an organized welcome committee to welcome new members regardless of their needs.
  - e. A proposed solution was to have the Social committee handle and communicate employment needs and employment opportunities.
- II. The budget committee met in a separate meeting and approved the annual budget as projected by the church treasurer.
- III. Donation receipts continue to be low as compared to previous years. Suggestion was made to fix donation boxes at St. Mary's.
- IV. Security issues exist with securing entry to the church. We discussed installing a door with keypad to be able to track who enters and when. Consider having a church servant check the churches daily to make sure that doors are secured. Action Item: Fr. Mina will ask a congregation member living nearby to take responsibility to check doors nightly. Security cameras for St. Mary's have been purchased and will be installed.
- V. The closing for the purchase of the building, which will be the church of the Eastside, is scheduled for August 15. There is currently a shortfall of funds to

complete the closing and the Board discussed whether there would be a need to loan funds to assist to complete the closing. *Update as of August 9:* Sufficient funds were raised through donations to fund the closing of the purchase of the building for the Eastside church. The closing is scheduled to proceed.

- VI. There is still a need to recruit a church manager to handle several administrative tasks within the church.
- VII. The meeting minutes have been updated on the church website and are current.
- VIII. The next Town Hall meeting is scheduled for Sunday, September 25
  - a. Karim will prepare slides for everyone's review and input.
- IX. Fr. Seraphim El-Sorany is planning to visit our congregation in August 19-22.
- X. A grand opening celebration for St. Mary's is scheduled for Sunday, August 21 from 6:00-8:00pm. Fr. Seraphim will be present as well as invited visitors from nearby churches. All congregation members are invited. The celebration will include the evening Raising of Incense and Ribbon cutting. Nadia Zaki is leading this effort.
- XI. The General Assembly will be held on Sunday, August 28 *(later postponed until September 25, 2016 due to the visit of Fr. Seraphim)*
- XII. Budget meeting will be held after the general assembly on Sunday, August 28
- XIII. Fr. Maximus adjourned the meeting with prayer at 2:25pm
- XIV. Next board meeting is scheduled for Sunday, September 11 at 12:30pm

Signatures:

Fathers:

Members:

Secretary: