



St. Mark COC – Troy – Board Meeting Minutes May 7, 2017

ATTENDANCE

- **Present:** Fr. Mina, Fr. Maximus, Maged Essak, Mark Nasr, Magid Athnasios, Nadia Zaki, Ashraf Morcos, Miriam Howard
- **Excused Absences:** Karim ElFishawy
- **Unexcused Absences:** None

INTRODUCTION

- Fr. Maximus began the meeting with prayer at 12:45pm
- The minutes from the previous board meeting were approved as presented.

MINUTES:

1. Renovations are underway for St. Mark including new deacon Cabinets, painting, organizing storage, new altar curtains. done. Action Item: Fr. Maximus will send Miriam the list to circulate to the congregation to solicit donations for projects if anyone would like to participate in this effort.
2. The woodwork for the coffee station has arrived. A small refrigerator is there and are just waiting for the granite countertop scheduled to arrive this week. Can be used after granite is installed and the objective is to have volunteers serving coffee to make area less congested and cleaner. May consolidate some food services in this areas as well. Nadia will coordiante.
3. In order to reduce congestion in the hall, the idea was proposed to have the Fathers distribute the blessing after the 2nd Liturgy at the doorway of the church.
4. Information center may provide an opportunity to consolidate tables gathering registrations (convention, kids camp, etc) to limit congestion and use of extra tables in the hallway.
5. Noise and unsupervised children cause a problem in the foyer of the church during the liturgy. Need presence of ushers or monitors in the foyer and near the bathroom to minimize disruption and any damage.
6. Emad Looka has proposed revisions to structure and feedback on organization of the services committee . Fathers are reviewing and the Board asked to have a meeting to make sure everyone is clear on new proposal. Update: a meeting took place on wed, May 10 and recommendations were reviewed and will be circulated to all board members for approval.
7. The Board asked to receive monthly updates on status of maintenance and projects going on within the church. This communication will be asked to be provided by the moderators.

8. Fr. Yohanna will pray the Liturgy at St Mary and Pope Kyrillos COC (Fraser) in the east a few times a month so that the church can transition to sunday Liturgies. Fr. Yohanna will also support Troy and Rochester.

9. With prayers and thanksgiving, we anticipate that Fr. Seraphim will be enthroned to the rank of Bishop and we look forward to his return to our diocese. We will wait to receive the date of his enthronement and return to Michigan and we pray for him.

10. Quarterly Town Hall meeting will be held on Sunday, May 21. Miriam will present after the 2nd Liturgy and Karim ElFishawy will present after the 1st Liturgy.

11. A need for ongoing security protocol and processes has been recognized and a security committee will be enlarged. Naguib Bekheet has asked to transfer this role. Magid Athnasios will assume the role of coordinating this committee and will review recommendations and propose processes for ongoing security measures.

12. To date, \$46000 has been collected towards the goal of \$300,000 for the parking lot expansion project. Currently, the detailed drawings are being completed to be submitted to the City of Troy. Mark Nasr will act as board liaison with the fundraising committee on this project.

13. The fiscal budget has been prepared and will be circulated to the board members by Maged.

14. The church had two mortgages on the building of St. Mary's church. One Mortgage has been paid off and frees us \$195,000 that was on hold in a savings account

15. Holy Cross church has asked to make adjustments to their monthly fee paid to the diocese. Mark Nasr will follow up with the treasurer of Holy Cross.

16. A suggestion has raised to subsidize the fee paid by servants attending the convention to relieve financial burden for them as they are serving the youth during this trup. The suggestion was unanimously approved by the Board.

17. Father Mina concluded the meeting with prayer at 2:00pm.

18. The next board meeting is scheduled for Sunday, June 4, 2017.

Signatures:

Fathers

Board Members

Secretary